

**AGENDA ITEM No. 9**

**MINUTES**

**Meeting:** Urgent Business Items Sub-Committee

**Date:** 9.00 am 17 August 2001

**Venue:** Aldern House, Baslow Road, Bakewell, Derbyshire.

**Chair:** Mr A D Hams

**Present:** Mr G R Adams, Mr A Brown, Cllr J A Bull, Cllr G M Doughty, Mrs T Heathcote, Cllr J M T Sutcliffe, Cllr D B Taylor.

**Apologies for Absence:** Cllr T Bagshaw.

**17/01 MINUTES**

The Minutes of the meeting held on 2 March 2001 were approved as a correct record and signed by the Chair.

REPORT OF THE NATIONAL PARK OFFICER – URGENT BUSINESS

**18/01 TEMPORARY APPOINTMENT OF HALF TIME PERFORMANCE MANAGER (A.197/CJH)**

The National Park Officer presented a report proposing the temporary secondment to the post of Performance Manager on a half time basis for a period of six months to lead the Best Value review process including preparing the Performance Plan for 2002.

Any consequential financial implications arising out of the secondment would be met from existing budgets.

**RESOLVED**

1. That without prejudice to any decision taken as the result of the Executive Review approval be given in principle to the internal secondment of a successful applicant as Performance Manager half time from September 2001 reporting to the National Park Officer.
2. That the Chair and Vice Chair of Resources Committee for the appointment panel.
3. That finance for any consequential work changes be made available from existing budgets.

REPORT OF THE NATIONAL PARK OFFICER

**19/01 BUDGET 2001-02: FURTHER EXPENDITURE PROPOSALS (A.1321/JNT)**

The Sub-Committee considered a report requesting the release of funds for items of expenditure that needed to be committed before the November meeting of the Resources Committee.

The Chief Finance Officer's representative advised the meeting that this expenditure would bring the level of uncommitted expenditure below £20,000 for the rest of the year. The position may improve at the half-year review.

**RESOLVED**

**That the proposed expenditure of the 3 items in paragraph 5 of the report amounting to a total of £16,352 be approved.**

**20/01      NORTHERN NATIONAL PARKS SEMINAR (A.110/CJH)**

The National Park Officer reported upon proposals for the seminar of northern National Park Authorities to be held in 2002. The meeting was requested to provisionally approve the number of the Authority's delegates and suggest topics.

**RESOLVED**

- 1.      That 8 places be reserved at the Northern National Park Authorities seminar.**
- 2.      That Social Inclusion and Accessibility, affordable housing and influencing the regional agenda be suggested as possible topics for discussion.**

REPORT OF THE ASSISTANT NATIONAL PARK OFFICER – HEAD OF PLANNING

**21/01      PROPOSED 3 MONTH EXTENSION OF THE VILLAGE OFFICER CONTRACT POST, BUILT ENVIRONMENT SERVICE (A.12046/JRA)**

The Sub-Committee were asked to agree to the extension of one of the Village Officer posts. Finance was available as the other post had become vacant by the post holder obtaining a permanent position with the Authority.

**RESOLVED**

**That a 3 month extension to 31 March 2002 to one of the Village Officer posts in the Built Environment Service be approved at no additional cost to the Authority.**

REPORT OF THE ASSISTANT NATIONAL PARK OFFICER – HEAD OF CONSERVATION  
URGENT BUSINESS

**22/01      FARM & COUNTRYSIDE SERVICE ADMINISTRATION ASSISTANCE FOR EXTERNALLY FUNDED PROJECTS (A.12031/JJL)**

The Sub-Committee were asked to agree to the extension of the present administrative support arrangements within Farm & Countryside Service using funding from external sources. The arrangements combine funds from the Department of Food, Environment and Rural Affairs (DEFRA) and the European Union under the Objective 5b programme.

**RESOLVED**

**That for the period 3 September 2001 to 31 March 2002 the administration assistance requirements within Farm & Countryside Service arising from the two Objective 5b projects filled on the basis outlined in the report.**

Meeting ended at 9.45 am