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## MINUTES

Meeting: **Programmes and Resources Committee**

Date: Friday 5 March 2021 at 10.00 am

Venue: Virtual Meeting - WebEx

Chair: Mr Z Hamid

Present: Prof J Haddock-Fraser, Cllr J Atkin, Mr J W Berresford, Cllr C Farrell, Cllr C Furness, Cllr Mrs G Heath, Cllr B Lewis, Cllr A McCloy, Cllr C McLaren, Cllr V Priestley, Cllr P Tapping, Cllr R Walker, Mrs C Waller, Ms Y Witter and Cllr B Woods

Apologies for absence: None.

**1/21 ROLL CALL OF MEMBERS PRESENT, APOLOGIES FOR ABSENCE AND MEMBERS DECLARATIONS OF INTEREST**

There were no declarations of interest.

**2/21 MINUTES OF PREVIOUS MEETING HELD ON 4TH DECEMBER 2020**

The minutes of the previous meeting held on 4<sup>th</sup> December 2020 were approved as a correct record.

**3/21 URGENT BUSINESS**

There was no urgent business.

*Cllr Woods joined the meeting at 10:09.*

**4/21 PUBLIC PARTICIPATION**

There was no public participation.

**5/21 NOTES OF THE MEETINGS OF THE MEMBER CLIMATE CHANGE TASK GROUP HELD ON 26 NOVEMBER 2020 AND 26 JANUARY 2021**

Professor Janet Haddock Fraser informed Members that the minutes were presented to the P&R Committee after two meetings of the task group. The meeting on the 26<sup>th</sup> January was a review of the task group as it had been established for a year. An annual report showing what had been achieved over the year, as well as suggesting revised Terms of Reference for the Group, would be presented to the next Authority meeting on the 19<sup>th</sup> March.

Cllr Heath asked that more recognition for farmers needed to be recorded.

**RESOLVED:**

**That the minutes of the Member Climate Change Task Group on the 26<sup>th</sup> November 2020 and the 26 January 2021 be noted.**

**6/21 CLEANING TENDER FOR TOILETS AND VISITOR CENTRES**

The Head of Asset Management introduced the report which was to seek approval to enter into a contract to provide cleaning services at a number of the Authority's sites as the current contract had ceased. The Head of Asset Management explained that due to the resignation of a number of cleaners, extra sites had been incorporated into the contract, so approval from committee was needed due to the level of expenditure.

Members asked whether there were any plans to increase the toilet provision in some parts of the National Park? The Head of Asset Manager explained that the National Park Authority did provide a basic provision, some in conjunction with other partners, but due to lack of budget, there were currently no plans in place to increase the number of toilet facilities.

Members also asked if it was possible to provide signs in the toilets that showed that the products used were environmentally friendly, and if it would be possible to put donation boxes in the toilets? It was agreed that the Authority would look into putting signs into the toilets, but it was explained to Members that donation boxes would not be put into the toilet blocks, as part of the fee from the pay and display carparks paid towards the running costs of the toilets, except for Dovedale which required users to pay 20p to use the facilities, as the Authority did not run that car park.

The Chair of the Authority expressed his gratitude to the Authority for keeping all toilet sites open and operating in a difficult time.

The recommendation as set out in the report, was moved, seconded, voted on and carried.

**RESOLVED:**

**That expenditure on a contract for the provision of cleaning services in excess of £150,000 (being £206,397 for 3 years) was approved.**

**7/21 EXEMPT INFORMATION S100 (A) LOCAL GOVERNMENT ACT 1972**

**RESOLVED:**

**That the public be excluded from the meeting during the consideration of agenda items 8 and 9 to avoid the disclosure of Exempt information under S100 (A) (4) Local Government Act 1972, Schedule 12A, Paragraph 3 (Information relating to the financial or business affairs or any particular person including the Authority holding that information).**

**8/21 CONFIDENTIAL MINUTES OF PREVIOUS MEETING HELD ON 4TH DECEMBER 2020**

The confidential minutes of the previous meeting held on the 4<sup>th</sup> December 2020 were approved as a correct record.

**SUMMARY**

The following item was considered under Part B:

9/21 Extension to Castleton Visitor Centre Cafe Lease Term