
MINUTES

Meeting:	Programmes and Resources Committee
Date:	Friday 30 April 2021 at 10.00 am
Venue:	Virtual Meeting - Webex
Chair:	Mr Z Hamid
Present:	Prof J Haddock-Fraser, Cllr J Atkin, Mr J W Berresford, Cllr C Farrell, Cllr C Furness, Cllr Mrs G Heath, Cllr A McCloy, Cllr C McLaren, Cllr V Priestley, Cllr P Tapping, Cllr R Walker, Mrs C Waller, Ms Y Witter and Cllr B Woods
Apologies for absence:	Cllr B Lewis

10/21 ROLL CALL OF MEMBERS PRESENT, APOLOGIES FOR ABSENCE AND MEMBERS DECLARATIONS OF INTEREST

Item 5

Mr Hamid declared a personal interest as he was the Authority's nominated Member on the Stanage Forum and he was also part of the Stanage Action Group.

11/21 MINUTES OF PREVIOUS MEETING HELD ON 5TH MARCH 2021

The minutes of the previous meeting held on 5th March 2021 were approved as a correct record.

12/21 URGENT BUSINESS

There was no urgent business.

13/21 PUBLIC PARTICIPATION

Two members of the public had given notice to make representations to the Committee.

14/21 NORTH LEES ESTATE BUILT ASSET PROPOSALS (ES)

The Head of Asset Management introduced the report which made proposals for changes to the management of built assets on the estate and sought approval for the investment required.

In addition to the information contained in the report, she added that her team had been working with the Peak District National Park Foundation to secure further funding.

The following addressed the Committee under the Public Participation at meetings scheme:

- Neil Porter, Chair of Stanage Forum - statement read out by Democratic and Legal Support Team.

In response to questions from Members, Officers confirmed that:

- The disposal of Cattisside Cottage was not currently proposed, as in the public consultation carried out last year, consultees had expressed a desire for the estate not to be split up. It was also felt that the retention and letting of Cattisside Cottage would generate income to make the overall proposal financially viable, potentially producing an annual surplus income. This was preferable to a one off payment from a disposal and would provide a sustainable revenue income to be used when any unforeseen expense occurred on the estate.
- The consultation had not given a clear steer regarding the Cruck Barn. Finding a use for the barn remains important but Officers did not want to delay the report until they had reached a conclusion on this asset. Going forward it would be dealt with as a separate project requiring separate funding. Use as an education centre was under suggested for consideration..
- Public access to North Lees Hall was a priority. Use of the Hall as a holiday let would enable this as periods could be set aside for public access, e.g. via heritage access days or writing workshops.
- Archaeological investigations would be carried out at the suspected site of the garden prior to any works. Officers would work alongside the Heritage Action Group on this.
- The proposed heat pump was considered to be the best option to provide renewable energy alongside the maintenance of the heritage asset.

Members congratulated Officers on the high quality of the report and the recommendation for approval was moved.

Further questions were raised by Members, in response to which Officers advised:

- The farm tenancy currently did not include the farm house as it was considered that the tenancy could not sustain a farmer as a main income
- Bell's Box, a small shepherd's hut, used by Scouts as camping accommodation was underutilised, but improving its rate of use was under consideration.
- That the timing of the renewal of the Cruck Barn roof was based on surveys conducted by Officers and its condition would be monitored.
- That the carbon produced in the manufacture of the heating system had not been taken into account as this information was not available but heat pumps had an overall positive impact on carbon reduction. Wood burning stoves would be installed to work alongside the heat pump.

The motion to approve the recommendations was seconded.

With regards to preventing damage to the historic Hall as a result of short term letting, Officers confirmed that estimates indicated that the Hall would be let for most of the year and a private company would be employed to carry out change overs and report back to the Authority on any maintenance issues.

Members requested that Officers noted the comments from Stanage Forum and addressed them where possible.

The motion was put to the vote and carried.

RESOLVED:

- 1. To note the revised draft management plan and proposal for assets that form part of the Stanage-North Lees Estate**
- 2. To approve capital expenditure of £169,560 in relation to the refurbishment of Cattisside Cottage**
- 3. To approve finance from borrowing of a total sum £305,560 to include the expenditure required for the refurbishment of Cattisside Cottage (2. above) and the installation of renewable energy systems to North Lees Hall and Campsite.**
- 4. For the Authority to make applications under the Town and Country Planning Act 1990 and the Planning (Listed Building and Conservation Areas) Act 1990 for planning and listed building consent in relation to this proposal be delegated to the Head of Asset Management in consultation with the Corporate Property Officer and Planning Manager**
- 5. For the Authority to enter into contracts in excess of £150,000 for the refurbishment of Cattisside Cottage be delegated to the Head of Asset Management in consultation with the Head of Law and Chief Finance Officer**

15/21 CAR PARKS REVIEW (ES)

The report, which sought to amend the tariff for the Authority's pay and display car parks, to implement a mechanism for regularly increasing the charges, and to charge at additional car parks, was introduced by the Head of Asset Management and the Project Officer.

The report was amended to take into account the addition of Moor Lane car park at Youlgrave. This required an alteration to the figures in Table 2 at paragraph 5.3 as follows:

- There would be 20 additional spaces giving a total of 465 spaces.
- The potential income on the new tariff for Moor Lane would be £6548
- Total potential income for all site of £152,250
- estimated additional revenue costs for Moor Lane of £1941
- overall total estimated additional annual revenue costs of £26,801

The following addressed the Committee under the Public Participation at meetings scheme:

- Louise Hawson, Stanage Forum Steering Group – statement read out by Democratic and Legal Support Team.

Officers stated that Derbyshire Bridge car park was not included as the Authority only managed it on behalf of the owners, United Utilities and there were other reasons that made it unsuitable for the introduction of charges.

Members raised concerns regarding the potential effect of drivers avoiding parking charges and instead parking on roadside verges, in particular given the increase in the charge for the yearly permit.

Officers advised verge parking prevention measures used in previous years could be expanded. It was also being considered whether volunteers could assist with parking management. The price of the yearly permit had been benchmarked with other similar providers, but this could be reviewed

Some concerns were raised about individual car parks. Officers clarified that the proposals were for the commencement of a process which included a period of public consultation, so it was possible that some car parks could be excluded from the proposal as a result of the consultation.

The recommendation as set out in the report was moved and seconded, put to the vote and carried.

RESOLVED

- 1. To approve the increase in charges as set out in paragraph 5.1, Table 1 in the report.**
- 2. To approve the proposed mechanism to regularly increase charges as set out in paragraph 5.2 of the report.**
- 3. To approve charging being introduced to the additional proposed car parks as set out in paragraph 5.3, Table 2 as revised in the report.**

The meeting adjourned for a short break at 11.53 and reconvened at 12.00

16/21 MOORS FOR THE FUTURE PARTNERSHIP 2021/22 OPERATIONAL PLAN (CD)

Cllr Furness left the meeting at 12.00 noon

The report, which was the ninth Operational Plan for the Moors for the Future Partnership, was introduced by the Head of Moors for the Future Partnership and the Programme Office Manager.

Members requested clarification as to what was planned to fill the gap which would be left by the removal of the Authority's contribution to the Partnership's core funding in two years time.

Officers advised that links with the charitable and corporate sector were being developed and work was also being done with the Peak District National Park Foundation. A bid was also submitted to the Natural Environment Investment Readiness Fund. It is not possible however, to guarantee that Moors for the Future would have no reliance on the Authority's core funding in two years.

The recommendations as set out in the report were moved and seconded, put to the vote and carried.

RESOLVED

- 1. To support the Operational Plan 2021/22 and recommend it to the Moors for the Future Partnership's Strategic Management Board and Operational Management Group.**
- 2. To approve the Moors for the Future Partnership Interim 2021/22 business plan.**

Cllr Walker left the meeting at 12.28pm

17/21 REVIEW OF OCCUPATIONAL SAFETY AND HEALTH POLICY (2021) (JW)

The Occupational Safety and Health Adviser introduced the report, which asked Members to approve the revised Occupational Safety and Health Policy 2021.

The recommendation was moved, seconded, put to the vote and carried.

RESOLVED

To approve the revised Occupational Safety and Health Policy (2021) as Authority policy from 30 April 2021.

18/21 OCCUPATIONAL SAFETY AND HEALTH ANNUAL REPORT (2021) (JW)

The Occupational Safety and Health Adviser introduced the report which provided evidence that Occupational Safety and Health performance was satisfactory and continuously improving through 2020.

The recommendation was moved.

Members stated that they were pleased with the attention that had been paid to staff welfare during the Covid-19 pandemic and asked where the health and safety of Members fitted it to this, particularly with regards to remote working. Officers highlighted that Members were considered as part of this work, where it was relevant to their role.

Officers advised that the Authority was moving into a new phase of "One Team" which aimed to bring together employees, volunteers and Members, and it would be ensured that consideration will be given to how Members fit in with this. The Democratic and Legal Support team work with Members to support their needs at Aldern House and would be able to resume this upon the return to physical meetings.

The motion was seconded, put to the vote and carried.

RESOLVED

- 1. To recognise the work, summarised in the report to deliver continuing improvements in OSH management at PDNPA through 2020.**
- 2. To endorse proposals for priorities to be addressed from 2021.**

Cllr Priestley left the meeting.

19/21 VOLUNTEERING UPDATE 20/21 (RMB)

The report, which gave an update on volunteering activity in 2020-21 and provided a summary of the impact of Covid-19, was introduced by the Volunteer Coordinator.

Members congratulated Officers on the quality of the report which gave a comprehensive account of volunteering during a difficult period.

The recommendations were moved and seconded.

It was noted that volunteering was growing amongst local residents, e.g. litter picking. Work was being done with parishes to develop this further via the Peak District Ambassador Programme.

The motion was voted on and carried.

RESOLVED

- 1. To support the volunteering programme for 2021 as outlined in the Volunteer Action Plan – Appendix 2 of the report.**
- 2. To continue to invest and grow volunteering to support the Authority's strategic aims.**

20/21 NOTES OF MEETINGS OF THE MEMBER CLIMATE CHANGE TASK GROUP

RESOLVED

To note the notes of the meeting of the Climate Change Member Task Group held on the 26th January 2021.

21/21 EXEMPT INFORMATION S100 (A) LOCAL GOVERNMENT ACT 1972

RESOLVED

That the public be excluded from the meeting during consideration of agenda item No13 to avoid the disclosure of Exempt Information under S100 (A) (4) Local Government Act 1972, Schedule 12A, paragraph 3 'information relating to the financial or business affairs of any particular person (including the Authority holding that information).

22/21 EXEMPT MINUTES PREVIOUS OF MEETING HELD ON 5TH MARCH 2021

The confidential minutes of the previous meeting held on the 5th March 2021 were approved as a correct record.

The meeting ended at 1.04 pm