

2. MEMBER REPRESENTATIVE ROLES AND TASK TEAMS (A111/RMM)

Proposal

1 This report ask Members:

- (a) to review and consider proposals for Member Representative roles
- (b) to make appointments to roles agreed
- (c) to review and support the continuation of current Task Teams

2 RECOMMENDATION:

That

- 1. Members review and consider the proposals for Member Representative roles (with special topics) as summarised in Annex 1 and decide on the number and topics for appointments**
- 2. Appointments are made for each topic area agreed for one year and then reviewed at the Authority meeting in October 2009**
- 3. Members review and approve the proposals for continuation of current Task Teams for a further year as summarised in Annex 1**
- 4. Members review and confirm membership of those Task Teams**
- 5. All agreed Member Representative and Task Team roles be approved duties for the payment of travel and subsistence allowances.**

Policy/Legal Background

3 At the Authority meeting on April 2006 (min: 43/06) it was agreed that all proposals for the appointment of Member Representatives including Task Teams should be considered against the following criteria:

- The role should be 'task focussed' linked to a specific clear strategic and cross cutting priority with a clear indication as to the role that the Member is expected to play
- The role should be seen as a Member liaison/contact and external stakeholder role only and should not include any remit for involvement in the specific 'delivery' of the Authority's services
- The role should be time limited ceasing when the task has been completed and should not qualify for the payment of an Allowance

4 At the same meeting it was agreed that all Member Representative roles including Task Teams be reviewed on an annual basis

Key Issues

5 Proposals for Member Representative roles (special topics) are summarised at Annex 1 for Members' consideration and appointment. Details for each role are given in Annexes 2a-2f

- 6 Annex 2a suggests that a Member Representative (10 in total excluding minerals) is appointed for each of the National Park Management Plan (NPMP) outcomes as follows:
- (i) Biodiversity
 - (ii) Cultural Heritage
 - (iii) Natural Beauty (Landscapes)
 - (iv) Climate Change and Natural Resources
 - (v) Mineral Extraction (assumed to be the Chair of Planning Committee)
 - (vi) Traffic, travel and accessibility
 - (vii) Recreation
 - (viii) Tourism
 - (ix) Understanding the National Park
 - (x) People and Communities
 - (xi) Economy
- 7 If Members approve this approach the suggestions for Member Representatives for Historic Environment Champion at Annex 2b (proposed by Pauline Beswick) and Climate Change at Annex 2c (proposed by Anne Ashe) would be absorbed within the relevant role above. As stated in Annex 2a it is expected that the precise function of each member will reflect the stage of development of the topic and the relative balance between external advocacy and topics more focused on developing the Authority's work within the Authority. The exception to this would be minerals where the sensitive nature of the position means that, as has been our practice over many years, the Chair of Planning or the Chair of the Authority is the spokesperson for this issue.
- 8 In addition to roles related to the NPMP other roles are suggested for Asset Management, Transformational Government and Member Learning and Development.
- 9 Proposals for the continuation of current Task Teams are also summarised at Annex 1 for Members' review with details given in Annexes 2g-2i. The opportunity has been taken to clarify the membership of the Plans Review Task Team and Members are asked to consider two options:
- Option A Chair and Deputy of the Authority
Chair and Vice Chair of Planning Committee
Chair and Vice Chair of Services Committee and of Audit and Performance Committee
3 other Members appointed to reflect the three categories of members and drawn from the whole Authority membership
 - Option B Chair and Deputy of the Authority
Chair and Vice Chair of the Planning Committee
6 other Members appointed to reflect the three categories of members and drawn from the whole Authority membership

APPENDIX

Background

- 1 In addition to the scrutiny process (where the emphasis is on performance improvement independently led by and reported on by Members) the following provide an avenue for increased Member involvement externally and internally working with staff to achieve NPMP and National Park Authority outcomes and priorities:
- (a) Member Representatives (with 'special topic') roles
 - (b) Task Teams
 - (c) Member Representatives on outside bodies
- 2 For (a) and (b) above a template is used to facilitate putting forward suggestions in accordance with the criteria agreed by the Authority. Proposals are discussed with the Chair of the relevant Committee and the relevant Director or Chief Executive to enable the identification of any duplication in proposals, resource issues and other related work/initiatives which might affect the proposal.
- 3 There are currently two scrutiny teams in place:
- Review of recreational strategy (progress report made by team to Audit and Performance Committee in April 2008)
 - Recreation management (report made by team to Audit and Performance Committee in July 2008 with a management response and action plan being developed for reporting to Audit and Performance Committee in October 2008).

Resources

- 4 The duties carried out by Member Representatives and Task Team members will qualify for the payment of travel and subsistence allowances which will be funded out of the Members Allowance budget

Risk Management

- 5 The roles proposed address the risks of:
- Failure to use Members' skills and knowledge to support achievement of the National Park Management Plan and the National Park Authority's priorities
 - Failure to develop and facilitate the external facing role of Members

Human Rights, Equal Opportunities, Health & Safety

- 6 There are no implications arising out of the report

Consultees

- 7 Management Team, relevant Heads of Service and the relevant Chair of Committee/Authority have been consulted on the proposals summarised in Annex 1. The Management Team and Democratic Services Manager have been consulted on the report.

Enclosures

- 8 Annex 1: Proposals for Member Representative Roles and Task Teams for review October 2008

9 Annex 2: Detailed proposals for Member Representative roles and Task Teams:

Member Representative roles:

2a For each National Park Management Plan outcome:

- i Biodiversity
- ii Cultural Heritage
- iii Natural Beauty (Landscapes)
- iv Climate Change and Natural Resources
- v Mineral Extraction (assumed to be the Chair of Planning Committee)
- vi Traffic, travel and accessibility
- vii Recreation
- viii Tourism
- ix Understanding the National Park
- x People and Communities
- xi Economy

2b Historic Environment

2c Climate Change

2d Asset Management

2e Transformational Government

2f Member Learning and Development

Task Teams:

2g Plans Review Task Team

2h LHH Business Strategy Monitoring Group

2i Budget Monitoring Group

List of Background Papers (not previously published)

10 None

Report Author

11 Ruth Marchington, Director of Corporate Resources

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12 25 September 2008