

2. PERFORMANCE AND BUSINESS PLAN 2010 – 11 (A197/WA)

Purpose of the report

1. To approve the draft Performance and Business Plan 2010 – 11, as a reflection of our achievements over the past twelve months and our focus of activity for the year ahead, prior to publication of the Plan by the statutory deadline of 30 June 2010.

Recommendation

2.
 1. **Approve the draft Performance and Business Plan 2010 – 11, with the completion of details delegated to the Chief Executive, for publication by 30 June 2010**

How does this contribute to our policies and legal obligations?

3. The requirement for the Performance and Business Plan is laid down in the Defra Grant Memorandum, April 2008. This document states that: “every National Park Authority is required to publish a business plan” and “ the Secretary of State requires each National Park Authority to submit to her as soon as possible after the end of the financial year, an annual report on the exercise and performance of its functions ... and shall also prepare annually accounts for the main functional heads. These should be signed ... and submitted to the auditor appointed by the Audit Commission not later than 30 June following the end of the financial year.”
4. As for the last two years, this document represents a combination of the business plan and the annual report for the purposes laid down by Defra and replaces the Best Value Performance Plans produced annually between 2000 and 2007.

Background

5. The Defra Grant Memorandum also clearly states that the National Park Management Plan “is the overarching strategic document for the Park to which all other park plans and strategies should relate in setting the vision, objectives and frame for all policy and activity pursued by the Authority”.
6. The Performance and Business Plan 2010 – 11 follows a similar structure to that of last year, but with an even clearer explanation of the Authority’s contribution to the National Park Management Plan Outcomes resulting from the structure of the Authority’s new Corporate Objectives and a clearer statement of our priorities.
7. The Introduction gives a brief overview of the Authority and sets the context in relation to our purposes and duty and the National Park Management Plan. Subsequent sections cover our work against each of the National Park Management Plan Outcomes and our Corporate Objectives. There are two text sections giving an overview of our performance management and financial processes, followed by the indicator tables and annexes.
8. Some information is not available at present and will be inserted into the Plan prior to publication:
 - Annex 7 – the overall financial statement in relation to Defra’s functional headings for current and future years
 - Comparison of performance on National Park family indicators between ourselves and other National Park Authorities

9. The Authority's performance is monitored through a series of indicators:
- Corporate Indicators: designed to monitor our performance against our Corporate Objectives (previously our Key Corporate Actions). These appear in the tables headed 'Corporate Indicator Tables'. The Corporate Indicators have been reviewed and updated to reflect the Authority's new Corporate Objectives. Delegation to approve these by the Director of Corporate Resources in consultation with the Chair and Vice Chair of Audit and Performance Committee was given at Authority in December 2009 (minute 82/09). The tables in this Plan show outturns for the previous Corporate Indicators and gives the text for the new Indicators. Where a baseline figure is available for a new indicator, this has also been included.
 - National Park 'family' indicators: designed to facilitate cross Park comparisons. Analysis of the data across parks was not available at the time of preparation of this document but will be inserted prior to publication.
 - The Authority is required to monitor one National Indicator, for determination of planning applications (NI 157). This forms part of both the Corporate Indicator and the National Park family indicator sets.
10. There is a period of 1 week following the Authority meeting to allow for members to provide any further comments on detail to the Senior Performance Officer (Wendy Amis at wendy.amis@peakdistrict.gov.uk or 01629 816293 or by post to Aldern House).
11. The statutory deadline for publication of the document is 30 June and it will be available on the Authority's website by that date. Paper copies will be made available and summaries also distributed. A wide range of key stakeholders will be informed of publication. The content of a summary of some of the key information will be agreed with the Head of Communications and published by September 2010.

Proposals

12. Approve the draft Performance and Business Plan 2010 – 11 as a reflection of the work completed during 2009/10 and a plan of the work to be undertaken during 2010 – 11 to allow publication by the statutory deadline of 30 June.

Are there any corporate implications members should be concerned about?

13. **Financial:** Preparation and reporting of this Plan is within existing budget.
14. **Risk Management:** Production of this Plan, and the supporting corporate and service planning, is project planned annually, to mitigate the risk to the Authority of not having an approved plan in place to comply with our statutory duty and to drive performance improvement forward.
15. **Sustainability:** No issues have been identified.
16. **Background papers** (not previously published) –None

Appendices

Appendix 1 – the draft Performance and Business Plan 2010 - 11

Report Author, Job Title and Publication Date

Wendy Amis, Senior Performance Officer, 20 May 2010