

3. MEMBER REPRESENTATIVE ROLES AND TASK TEAMS (A.111/RC/RMM)

Purpose of the report

1. This report asks Members to
 - a. Agree a generic role description for a Member Representative
 - b. Agree and make appointments to the Member Representative roles proposed
 - c. Agree and make appointments to the Task Teams proposed.

Recommendations

2.
 1. **That the generic role description for a Member Representative, as set out in Appendix 1, be agreed and that the Member and Officer Relations Protocol be amended to include this.**
 2. **That the topic areas proposed for Member Representative roles in Appendix 2 are discussed and agreed.**
 3. **That appointments are made to each Member Representative role agreed and then reviewed at the annual Authority meeting in June 2011.**
 4. **That the Task Teams proposed in Appendix 2 are discussed and agreed.**
 5. **That appointments are made for one year to the Task Teams agreed and then reviewed at the annual Authority meeting in June 2011.**
 6. **All agreed Member Representative and Task Team roles be approved duties for the payment of travel and subsistence allowances.**

How does this contribute to our policies and legal obligations?

3. In addition to the scrutiny process (where the emphasis is on performance improvement independently led by and reported on by Members) the following provide an avenue for increased Member involvement externally and internally working with staff to achieve National Park Management Plan (NPMP) and National Park Authority outcomes and priorities:
 - a. Member Representatives (with 'special topic') roles
 - b. Task Teams
 - c. Member Representatives on outside bodies.

Background

4. It was agreed at the Authority meeting in October 2008 (Min 79/08) that the appointment of Member Representatives should be against the NPMP outcomes and that the precise function of each member would reflect the stage of development of the topic and the relative balance between external advocacy and topics more focused on developing the Authority's work within the Authority. The exception to this would be minerals where the sensitive nature of the position means that, as has been our practice over many years, the Chair of Planning or the Chair of the Authority is the spokesperson for this issue.
5. The Member Representative roles continued to be agreed last year in accordance with the NPMP outcomes with additional roles agreed for Asset Management and Member Learning and Development.

6. The three Task Teams agreed last year were the Plans Review Task Team, Losehill Hall Business Strategy Monitoring Group and Member Learning and Development with the Governance Review Task Team agreed at the Authority meeting in March this year.

Proposals

7. Following a briefing for Member Representatives in March 2010 a generic role description for a Member Representative is proposed, as set out in Appendix 1, for Members to consider and agree. This was originally requested by Members and has been amended to take account of comments made at the briefing. If agreed the Member and Officer Relations Protocol will be amended accordingly.
8. Following consultation with the Management Team and the Chair and Deputy Chair it is proposed that the Member Representative roles continue to be linked to the NPMP outcomes, as previously agreed, with just 2 other roles this year for Asset Management and Member Learning and Development and that Members be appointed to the roles.
9. It is also proposed that the current Task Teams for Plans Review, Losehill Hall Business Strategy Monitoring Group, Governance Review and Member Learning and Development continue and that Members be appointed to the Teams.
10. The Member Representative roles proposed and the current Member appointments, together with the current Member appointments to the Task Teams are set out in Appendix 2. The rationale/reasons for the roles and Task Teams are not detailed as they remain the same as previously agreed and can be found at <http://resources.peakdistrict.gov.uk/ctte/authority/reports/2008/081003Item12-2Ann2.pdf>

Are there any corporate implications members should be concerned about?

11. **Financial:** The duties carried out by Member Representatives and Task Team members will qualify for the payment of travel and subsistence allowances which will be funded out of the Members' Allowances budget.
12. **Risk Management:** The roles proposed address the risks of:
- a. Failure to use Members' skills and knowledge to support achievement of the NPMP and the National Park Authority's priorities
 - b. Failure to develop and facilitate the external facing role of Members.
13. **Sustainability:** There are no issues to highlight.
14. **Background papers** (not previously published) – None

Appendices -

Appendix 1 – Guidance for Member Representatives including a generic role description
Appendix 2 - Details of current appointments

Report Author, Job Title and Publication Date

Ruth Crowder, Democratic Services Officer and Ruth Marchington, Director of Corporate Resources, 16 September 2010.