

## **APPENDIX 1: Brief for Member Task Team on review of governance**

1. To review the current formal governance structures and processes and propose 'fit for purpose' structures and decision making processes to meet expected outcomes. This to include a review of:
  - The size of the Authority
  - The size and type of committees
  - The conduct of Authority meeting and committees
  - The nature of reports required by Members
2. To review the extent of delegation of decision making to staff and make proposals for further delegation.
3. To suggest ways to increase member participation in ambassadorial, advocacy and facilitation roles with communities and with stakeholders
4. To feed into the Member Task Team on member learning and development any issues for member development arising from the recommendations of this task team
5. To review costs associated with governance

### **Expected outcomes:**

1. Reduction in time spent in formal committees by Members and senior staff
2. Reduction in the resources spent to support formal committee structures and decision making processes
3. The ambassadorial, advocacy and facilitation role of Members within communities and with stakeholders is strengthened with Members more visible in the community
4. Increased satisfaction gained by Members, staff and the public from the way business is conducted
5. Members who attend a high proportion of meetings and have skills and capacity to play a full role on the Authority
6. Leaner governance structures

Amended and agreed at the Authority meeting 26 March 2010