

Dates have been set for the following learning and development events and attendance for all Members of the Authority is essential or desirable.

ESSENTIAL & DESIRABLE LEARNING & DEVELOPMENT

Course Event/Title	Attendance	Date	Duration	Type	Current Lead	Notes
Annual Members' Tour	Desirable	21/6/19	5 hours	Development	Jason Spencer	
Annual Planning Tour	Desirable	16/08/19	5 hours	Development	Jane Newman	
Strategic Corporate Planning Workshop	Essential	20/09/19	5 hours	Progressing Business & Development	David Hickman	
Planning Training	Essential	27/09/19 Or 25/10/19	4 hours	Progressing Business & Development	John Scott	All Members must attend one of the sessions to participate in decisions relating to planning matters and gain a better understanding of the development management issues facing the Authority in its role as Planning Authority for the National Park.
Strategic Finance / HR Workshop (1)	Essential	18/10/19	3 hours	Progressing Business	David Hickman	
Strategic Finance / HR Workshop (2)	Essential	15/11/19	3 hours	Progressing Business	David Hickman	

The following learning and development events are designed specifically for new Authority Members and form part of the Induction process

NEW MEMBER INDUCTION						
Course Event/Title	Attendance	Date	Duration	Type	Current Lead	Notes
An Introduction to the Peak District National Park Authority (Strategy)	Essential (for new Members)	07/06/19 (provisional date)	2 hours	Development	Chief Executive and Chair of Authority	
Getting started as a Member – An Introduction to Democratic Services	Essential (for new Members)	07/06/19 (provisional date)	2 hours	Development	Jason Spencer	
National Parks UK New Members Induction	Desirable	Provisional dates: 12-14 March 2019 (Brecon) OR 10-13 Sept 2019 (Peak District)	15 hours	Development	Jason Spencer	The same induction session is run twice per year, hosted by different National Parks, and all new Members are encouraged to attend one of these national induction sessions.

The final section list areas for learning and development that have been identified by Authority Members as development needs. **Members are invited to look down the list and advise the Democratic and Legal Support Team of any two that they would be interested in participating in by Friday 1 December 2018.** The method of delivery will depend upon the number of Members who express an interest, (in this section a date is only given where a session has already been organised).

DEVELOPING SKILLS					
Course Event/Title	Attendance	Estimated Duration	Type	Current Lead	Notes
Influencing/Persuading Skills	Optional	3 hours	Development	Ruth Crowder	
Constructive Challenging Skills	Optional	3 hours	Development	Ruth Crowder	
Managing Time/Speed Reading	Optional	3 hours	Development	Ruth Crowder	
Chairing Skills	Optional	2 hours	Development	Ruth Crowder	
Skills for Presentations and Public Speaking	Optional	3 hours	Development	Ruth Crowder	
Using the internet and Member Portal as a source of information	Optional	1 hour	Development	Ruth Crowder	
IT Skills	Optional	1 hour	Development	Darren Butler	1-1 meetings by appointment

GOVERNANCE PERFORMANCE & SCRUTINY

Course Event/Title	Attendance	Estimated Duration	Type	Current Lead	Notes
Code of Conduct and Role of Audit, Resources and Performance Committee	Optional	2 hours	Learning	Jason Spencer	
National Park Management Plan, Corporate Strategy and Business Planning	Optional	2 hours	Learning	Emily Fox	
National Park Finance and Financial Planning	Optional	3 hours	Learning	Philip Naylor	
Dealing with Complaints	Optional	1 hour	Learning	Ruth Crowder	
National Park Authority Scrutiny	Optional	3 hours	Learning	Jason Spencer	

STRATEGIC & EXTERNAL LEADERSHIP

Course Event/Title	Attendance	Estimated Duration	Type	Current Lead	Notes
National Parks UK Workshop	Optional	5 hours	Development	Jason Spencer	Date to be confirmed
National Parks UK Conference	Optional	5 hours	Development	Jason Spencer	Date to be confirmed

IMPROVING KNOWLEDGE OF THE WORK OF THE NATIONAL PARK AUTHORITY

Course Event/Title	Attendance	Estimated Duration	Type	Current Lead	Notes
Land Management	Optional	2 hours	Learning	Suzanne Fletcher	May also involve the opportunity to accompany a farm
Affordable Housing	Optional	2 hours	Learning	John Scott/Brian Taylor	
Moors for the Future	Optional	3 hours	Learning	Chris Dean	
Transport Issues in the National Park	Optional	2 hours	Learning	Brian Taylor	
Access and Rights of Way	Optional	2 hours	Learning	Mike Rhodes	
The Role of Rangers	Optional	3 hours	Learning	Sarah Wilks	May involve shadowing opportunity
Approaches to Engaging Communities	Optional	2 hours	Learning	Brian Taylor	
Approaches to Climate Change	Optional	3 hours	Progressing Business	Emily Fox and Brian Taylor	
Archaeology in the National Park	Optional	3 hours	Learning	Anna Badcock	Chance to accompany an Archaeologist on a regular site monitoring visit and may be possible to visit a future excavation
Historic Buildings and Conservation Areas	Optional	3 hours	Learning	Rebecca Waddington/Sue Adam	Site visit – viewing listed building(s) and/or a Conservation Area; learn about key issues including setting, design etc...
Natural Environment in the National Park	Optional	3 hours	Learning	Rhodri Thomas	Learn about the key habitats, species and landscapes
South West Peak Landscape Partnership	Optional	3 hours	Learning	Karen Shelley-Jones	Learn about the landscape scale delivery of 18 different projects

Course Event/Title	Attendance	Estimated Duration	Type	Current Lead	Notes
Fundraising	Optional	2 hours	Learning	Head of Marketing & Fundraising Development/Fundraising Development Manager	Learn about the Peak District National Park Trust, it's charitable objectives and governance. Increase understanding of PDNPA fundraising projects, how money is raised and allocated. Overview of different sources of charitable donations; partnerships, event notifications, legacy donations and bids. Communication and engagement activity associated with fundraising including events, supporter newsletter and supporter giving database.
Engaging Audiences	Optional	2 hours	Learning	Head of Marketing & Fundraising Development/Marketing Communications Manager	Understand the different tools used to engage our audiences; mainstream media engagement and monitoring, social media engagement and monitoring, reputation and crisis management. Understanding of key National Park touchpoints, brand, messaging and tonality to build a strong identity and drive positive awareness and engagement.
Management of Authority Assets/Developing Visitor Experiences	Optional	3 hours	Learning	Emma Stone/ Chris Manby	To include an outline of the scope of the Authority's assets, current asset management arrangements and approach to developing an asset management plan. How we are managing and developing our visitor experience assets to deliver against the Corporate strategy whilst balancing the conservation interest, maintenance needs and financial constraints.