

7. **REVIEW OF OCCUPATIONAL SAFETY AND HEALTH POLICY (2020) (JW)**

Purpose of the report

1. The Authority's *Occupational Safety and Health Policy*, a document required by law, is reviewed annually so that changed circumstances are taken into account and improvements made wherever possible. Members are asked to approve the new *Occupational Safety and Health Policy (2020)*.

Recommendation

2. **To approve the revised *Occupational Safety and Health Policy (2020)* as Authority policy from 1 January 2020.**

How does this contribute to our policies and legal obligations?

3. It is a legal requirement to have a suitable occupational safety and health policy setting out the Authority's intentions, organisation and arrangements to deliver occupational safety and health. The *Occupational Safety and Health Policy (2020)* satisfies that requirement.

Background

4. The Authority's *Occupational Safety and Health Policy*, is reviewed annually to ensure it is up-to-date with both the Authority organisation and arrangements to deliver occupational safety and health and with current legislation.

The style and principle content of the *Occupational Safety and Health Policy (2020)* was substantially updated in 2018. The revised version for 2020 makes only minor changes to text, such as to the titles of officers and committees named in the Policy.

The style and content of the *Occupational Safety and Health Policy (2020)* has been adopted by a number of NPAs seeking to streamline their occupational safety and health system documentation and to achieve greater consistency with other NPA family members.

More specific guidance on roles and responsibilities for specific OSH matters is available separately.

5. This document has been prepared by the Occupational Safety and Health Adviser (OSHA). The Health and Safety Committee (22/10/2019), minutes attached at Appendix 1, and Senior Leadership Team (18/11/2019) have been consulted with and any agreed changes incorporated.

Proposals

6. The new *Occupational Safety and Health Policy (2020)*, as set out in Appendix 2 of the report, should be ratified as Authority policy for adoption from 1 January 2020.

7. **Financial**

There are no obvious additional costs involved. By agreeing similar policies at other National Parks further development and implementation costs may be reduced.

8. **Background papers** (not previously published)

None.

9. **Appendices**

1. Minutes (draft) of the Health and Safety Committee 22 October 2019.
2. Final DRAFT Occupational Safety and Health Policy (2020).

10. **Report Author, Job Title and Publication Date**

Jon Wayte, Safety Officer, 28 November 2019