

All-sites summary – staff/public/third parties

Site: All sites accessible to staff, the public and other third parties including Visitor Centres, Education Centres, Rights of Way (RoW) and Open Access land ¹	Date:		
Main activities: All activities <u>not covered by a more specific risk assessment</u> including all leisure activities (e.g. cycling, horse-riding, walking, climbing, running) and other third party activities including: educational visits and in the course of employment			
Maximum number of people exposed: Up to several hundreds each day Category, (skilled, visitor, trainee etc.): All Age range: All Frequency and duration of exposure: Daily - up to a full day (8hs) visit			
Hazards/Risks identified²: <ol style="list-style-type: none"> 1. Contact with moving objects – e.g. vehicles/cyclists/horses/pedestrians 2. Contact with fixed objects – e.g. fences/boundaries/buildings/installations/other fixtures and fittings 3. Slips, trips and falls – e.g. surface conditions/obstacles/hidden hazards/ light levels 4. Falls from height – e.g. steep slopes and vertical drops 			
Current action taken to reduce the risk (if any): <ol style="list-style-type: none"> 1. All incidents, accidents and near-misses are reported and any other relevant information received is properly considered/investigated and this risk assessment reviewed accordingly³ 2. Individual users are expected to exercise personal responsibility for themselves and those for whom they are responsible. Any authorised vehicles accessing these areas limit speed and give way to all other users. 3. The condition of buildings and fixed objects including fences, structures and other fixtures and fittings are regularly inspected and maintained as necessary. Boundaries are maintained including tree-work and grass/brush-cutting as necessary. 4. Surface conditions are routinely monitored and repaired/improved as necessary. 5. Steep slopes and vertical drops are generally protected by either: distance from the public area/RoW, natural boundaries (including banks, trees, shrubs and brush/grass), fences, walls or combinations of these. <p>Risk assessment (taking account of existing controls): <i>Delete as appropriate (see notes overleaf)</i></p> <ol style="list-style-type: none"> 1. A serious risk remains requiring immediate action as detailed below 2. A significant risk remains and will be further dealt with as detailed below 3. This is considered a low/acceptable risk that is currently sufficiently well controlled 			
Agreed new/additional control measures:	When	Who	Done

Completed by: Jon Wayte, Occupational Safety and Health Adviser (OSHA)

Notes: 1 Other site and task/activity specific risk assessments may be relevant
 2 Hazards/risks associated with most common accidents/incidents only
 3 Other risk assessments may also be relevant/reviewed

General Guidance

Notes on risk assessment and completion of this form

NB This is a generic risk assessment for guidance only. Further or different controls may be necessary for specific places, activities, people and circumstances. This assessment should be modified/personalised and added to accordingly.

- 1. This form should be used to specify the controls that are in place to deal with any identified hazard where some significant risk of harm/damage or loss is identified.*
- 2. A judgement of significant risk may be made through experience of previous incidents, official guidance on risks associated with certain activities or through individual expertise and advice.*
- 3. A hazard is anything with the potential to cause harm/damage or loss. Examples include: height, deep/cold water, tools/equipment, noise/vibration, electricity, vehicles, anything very hot or very cold, any sharp or pointed instrument or object, something very heavy/awkward that must be moved, something toxic or caustic, flammable or otherwise dangerous substances.*
- 4. The risk calculation is a subjective process to determine whether those with responsibility are satisfied that the controls in place, with respect to particular hazard(s), are sufficient to avoid an incident or to make an incident sufficiently unlikely. In certain cases reference to statutory requirements may be necessary.*
- 5. Those carrying out the risk assessment should be competent to do so. Competence is the ability to profile the risks and then apply the right measures to control and manage those risks.*

If in doubt seek further advice from your Line Manager or Occupational Safety and Health Adviser (OSHA)