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Peak District National Park Authority

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Aldern House, Baslow Road, Bakewell, Derbyshire. DE45 1AE



MINUTES

Meeting:	National Park Authority
Date:	Friday 3 July 2020 at 10.00 am
Venue:	WebEx Virtual Meeting
Chair:	Cllr A McCloy
Present:	Cllr D Chapman, Cllr J Atkin, Cllr W Armitage, Mr J W Berresford, Cllr P Brady, Cllr M Chaplin, Cllr C Farrell, Cllr C Furness, Cllr A Gregory, Prof J Haddock-Fraser, Mr Z Hamid, Cllr A Hart, Cllr Mrs G Heath, Mr R Helliwell, Cllr I Huddleston, Cllr B Lewis, Cllr C McLaren, Cllr Mrs K Potter, Cllr V Priestley, Cllr K Richardson, Miss L Slack, Mr K Smith, Cllr P Tapping, Cllr R Walker, Mrs C Waller, Ms Y Witter and Cllr B Woods
Apologies for absence:	Cllr G D Wharmby.

36/20 ELECTION OF AUTHORITY CHAIR & DEPUTY CHAIR

Cllr D Chapman, the Deputy Chair of the Authority, presided for the appointment of the Chair for 2020/21.

One Member Cllr A McCloy, had expressed an interest in the role of Chair of the Authority and provided a written statement, circulated to all Members in advance of the meeting. A motion to appoint Cllr McCloy was moved and seconded and, in accordance with Standing Order 1.12(4), the voting was carried out using a WebEx Poll. Cllr A McCloy was appointed as Chair of the Authority for 2020/21. Cllr A McCloy then presided for the remainder of the meeting.

Two Members, Mr J Beresford and Cllr C Furness had expressed an interest in the role of Deputy Chair of the Authority and provided written statements, circulated to all Members in advance of the meeting. A motion to appoint one of the candidates was moved and seconded and, in accordance with Standing Order 1.12(4), the voting was carried out in the form of a ballot.

Following the ballot Mr J Beresford was appointed as Deputy Chair of the Authority for 2020/21.

RESOLVED

- 1. To appoint Cllr A McCloy as Chair of the Authority for a term expiring at the Annual Meeting in July 2021.**

- 2. To appoint Mr J Beresford as Deputy Chair of the Authority for a term expiring at the Annual Meeting in July 2021.**

37/20 MINUTES OF PREVIOUS MEETING OF 22 MAY 2020

The minutes of the last meeting of the Authority held on 22 May 2020 were approved as a correct record.

Appendix 1 - Appointment to Outside Bodies

Appendix 2 - Calendar of Meetings 2021

38/20 CHIEF EXECUTIVES REPORT

The Chief Executive introduced her written report and invited questions and comments from Members.

RESOLVED:

To note the report.

39/20 REPORT OF THE MEMBER APPOINTMENT PROCESS PANEL - APPOINTMENT OF COMMITTEE CHAIRS AND VICE-CHAIRS, ANNUAL APPOINTMENTS TO COMMITTEES, SUB-COMMITTEES, PANELS AND ADVISORY GROUPS MEMBER CHAMPIONS AND OUTSIDE BODIES.

The meeting considered the report of the Member Appointments Process Panel and considered each of the appointments in the order set out in recommendations 2 to 8 in the report. In most cases the appointments were moved, seconded and approved in accordance with the expressions of interest in the report. Any changes to the report are identified below.

Appointment of the Chair of Planning Committee and the Chair of Programmes and Resources Committee.

A motion to appoint Mr R Helliwell as Chair of Planning Committee and Mr Z Hamid as Chair of Programmes and Resources Committee was moved and seconded put to the vote and carried.

Appointment of the Vice Chair of Planning Committee

A motion to appoint one of the following five Members as Vice-Chair of Planning Committee was moved and seconded:

Cllr P Brady,
Cllr M Chaplin,
Cllr D Chapman,
Cllr K Richardson,
Mr K Smith.

Following the first vote there was not a clear majority in favour of one Member so, in accordance with Standing Order 1.12(3), Cllr K Richardson was struck off the list and a fresh vote was taken.

Following the second vote there was not a clear majority in favour of one Member so, in accordance with Standing Order 1.12(3), Cllr D Chapman was struck off the list and a fresh vote was taken.

Following the third vote there was not a clear majority in favour of one Member so, in accordance with Standing Order 1.12(3), Cllr D Chaplin was struck off the list and a fresh vote was taken.

Following the fourth vote Mr K Smith received a majority of the votes cast and was appointed as Vice Chair of Planning Committee.

Vice Chair of Programmes and Resources Committee

A motion to appoint either Cllr C Furness or Prof J Haddock-Fraser as Vice Chair of Programmes and Resources Committee was moved and seconded put to the vote and Prof J Haddock-Fraser was appointed.

Planning Committee and Programmes and Resources Committee

It was noted that the Authority had previously agreed that the Membership of both Standing Committees should be set at 15 and the Local Authority positions on Planning Committee allocated according to the formula used in previous years. At the meeting the Authority agreed to increase the size of Programmes and Resources Committee to 16 Members so that the Chair of the Authority could be appointed to both Committees

Local Joint Committee

At the meeting Cllr K Richardson expressed an interest in being appointed to the Committee.

Appeals Panel

At the meeting Cllr A Hart, Cllr V Priestley and Prof J Haddock-Fraser expressed an interest in being appointed to the Panel.

Budget Monitoring Meeting

At the meeting it was agreed that both Cllr V Priestley and Ms V Witter would be appointed to attend the quarterly meetings.

Natural Environment , Biodiversity and Farming Member Champion

A motion to appoint one of the following five Members as the Natural Environment , Biodiversity and Farming Member Champion was moved and seconded:

Cllr D Chapman,
Cllr Ms C Farrell,
Mr R Helliwell,
Cllr V Priestley,
Miss L Slack.

Following the first vote there was not a clear majority in favour of one Member so, in accordance with Standing Order 1.12(3), Cllr V Priestley was struck off the list and a fresh vote was taken.

Following the second vote there was not a clear majority in favour of one Member and both Cllr C Farrell and Mr R Helliwell had the lowest number of votes. Mr Helliwell then withdrew his expression of interest so a fresh vote was taken with his name removed.

Following the third vote there was not a clear majority in favour of one Member so, in accordance with Standing Order 1.12(3), Cllr Ms C Farrell was struck off the list and a fresh vote was taken.

Following the fourth Miss L Slack received a majority of the votes cast and was appointed as the Natural Environment , Biodiversity and Farming Member Champion.

Thriving and Sustainable Communities

A motion to appoint either Cllr P Brady or Cllr V Priestley as the Thriving and Sustainable Communities Member Champion was moved and seconded, put to the vote and Cllr V Priestley was appointed.

Appointments to Outside Bodies

Derwent Valley Community Rail Partnership

Cllr A McCloy expressed an interest in being appointed as Deputy.

Moors for the Future Partnership Group

It was moved and seconded that either Miss L Slack or Cllr R Walker be appointed as Deputy Chair. The motion was put to the vote and Miss L Slack was appointed.

Miss L Slack withdrew her interest as being appointed as a reserve Member.

Staffordshire Destination Management Partnership

Cllr A Hart expressed an interest in being appointed.

National Park Management Plan Advisory Group

Mr J Berresford withdrew his expression of interest.

RESOLVED

- 1. To confirm that voting on recommendations 2 to 8 in the report be carried out using a WebEx poll instead of a recorded vote.**
- 2. To confirm that the size of Planning Committee is set to 15 Members made up of 8 Local Authority Members and 7 Secretary of State Members with Local Authority places on Planning Committee as set out in Section B(i) of Appendix 1 of the report.**
- 3. To confirm that the size of Programmes and Resources Committee is set to 16 made up of 8 Local Authority Members and 8 Secretary of State Members.**
- 4. To appoint the following Members to the offices of Chair and Vice Chair of the Standing Committees until the Annual Meeting in July 2021:**

Planning Committee

**Chair: Mr R Helliwell
Vice Chair: Mr K Smith**

**Programmes and Resources
Committee**

**Chair: Mr Z Hamid
Vice Chair: Prof J Haddock-Fraser**

5. To appoint Members to Planning Committee, and the Programmes and Resources Committee as set out below until the Annual Meeting in July 2021:

Planning Committee

Programmes and Resources

Chair: Mr R Helliwell
Vice Chair: Mr K Smith

Chair: Mr Z Hamid
Vice Chair Prof J Haddock Fraser

Cllr J W Armitage
Cllr R P H Brady
Cllr M Chaplin
Cllr D Chapman
Cllr A Gregory
Cllr A Hart
Cllr I Huddleston
Cllr A McCloy
Cllr Mrs K Potter
Cllr K Richardson
Miss L Slack
Cllr G Wharmby
1 Vacancy

Cllr J Atkin
Mr J Berresford
Cllr C Farrell
Cllr C Furness
Cllr Mrs C G Heath
Cllr B Lewis
Cllr A McCloy
Cllr C McLaren
Cllr V Priestley
Cllr P Tapping
Cllr R Walker
Mrs C Waller
Ms Y Witter
Cllr B Woods

6. To appoint the following Members to the Local Joint Committee until the Annual Meeting in July 2021:

Cllr W Armitage
Cllr M Chaplin
Cllr C Furness
Cllr I Huddleston
Cllr K Richardson

Cllr Mrs K Potter
Mr K Smith
Prof J Haddock Fraser
Cllr V Priestley

7. To appoint the following Members to the Appeals Panel until the Annual Meeting in July 2021:

Cllr M Chaplin
Cllr D Chapman
Cllr I Huddleston
Cllr A Hart
Cllr B Woods

Cllr R P H Brady
Mr R Helliwell
Prof J Haddock Fraser
Cllr V Priestley

8. To appoint the following Members to the Due Diligence Panel until the Annual Meeting in July 2021:

One Member

Mr J Berresford

One Deputy Member: Cllr C Furness

- 9. To appoint the following Members to the Local Plan Review Steering Group until the Annual Meeting in July 2021:**

Chair of Planning Committee Mr R Helliwell

Vice Chair of Planning Committee: Mr K Smith

Chair of the Authority Cllr A McCloy

Member Representatives:

Cllr C Furness
Prof J Haddock-Fraser
Cllr V Priestley
Miss L Slack
Mr K Smith
Ms Y Witter

- 10. To appoint the following Members to the Governance Review Working Group until the Annual Meeting in July 2021:**

Cllr W Armitage Mr J Berresford

Cllr C Furness Cllr R P H Brady

Cllr B Woods Cllr A McCloy

Mr K Smith

- 11. To appoint the following Members to the Climate Change Task Group until the Annual Meeting in July 2021:**

Cllr C Farrell Prof J Haddock-Fraser

Cllr C Furness Miss L Slack

Cllr D Chapman Mr K Smith

Cllr M Chaplin

- 12. To appoint the following Members to the Budget Monitoring Meeting until the Annual Meeting in July 2021:**

Chair and Vice Chair of Mr Z Hamid

Programmes and Resources Prof J Haddock-Fraser
Committee:

Chair of the Authority: Cllr A McCloy

Two other Members:

Cllr V Priestly and Ms Y Witter

- 13. To appoint the following Member Champions until the Annual Meeting in July 2021:**

Natural Environment, Biodiversity and Farming:	Miss L Slack
Cultural Heritage and Landscapes:	Mr K Smith
Engagement:	Ms Y Witter
Thriving and Sustainable Communities:	Cllr V Priestly
Climate Change:	Prof J Haddock-Fraser
Business Economy:	Cllr C Furness
Member Learning and Development:	Cllr B Woods

- 14. To make appointments to the Outside Bodies set out in Appendix 1 to the minutes to expire at the Annual meeting in July 2021.**
- 15. To confirm that only these appointments are approved duties for the payment of travel and subsistence allowances as set out in Schedule 2 in the Members' Allowances Scheme.**

40/20 MEMBERS ANNUAL ATTENDANCE REPORT

The meeting considered the annual return of Members' attendance at Authority and Committee meetings and Training and Development events for 2019/20.

RESOLVED:

To note the annual return of Members' attendance for 2019/20.

41/20 APPOINTMENT OF INDEPENDENT PERSONS

Under the provisions of the Localism Act 2011, the Authority was required to appoint at least one Independent Person to assist it in promoting and maintaining high standards of conduct amongst all Members. The Authority considered a report proposing that the current two Independent Persons be reappointed for a further 4 year term.

RESOLVED:

- 1. To reappoint Philip Sunderland and Jean Walker as Independent Persons for a term of office of 4 years ending at the Annual Meeting in 2024.**
- 2. To confirm that these appointments will end in 2024 when new Independent Persons will be selected and appointed following a formal recruitment process.**

42/20 ANNUAL CALENDAR OF MEETINGS 2021

The Authority considered a report setting out proposals for a schedule of meetings to cover the period from 1 January 2021 to 31 December 2021.

RESOLVED:

To approve the Calendar of Meetings for 2021 as set out in Appendix 2 of the minutes.

43/20 OUTSIDE BODY FEEDBACK REPORTS

The Authority received an update report from the Member appointed as Member Representative for Landscape and Heritage.:

44/20 CHAIR'S ANNOUNCEMENTS

The Chair welcomed Cllr Ken Richardson to his first meeting of the Authority since being appointed by Barnsley Metropolitan Borough Council, and updated Members on a number of recent issues and activities.

RESOLVED:

To note the report.

45/20 EXEMPT INFORMATION S100(A) LOCAL GOVERNMENT ACT 1972

RESOLVED:

That the public be excluded from the meeting during consideration of Agenda Item No. 15 to avoid the disclosure of Exempt Information under S100 (A)(4) Local Government Act 1972, Schedule 12A, paragraph 1 "information relating to any individual" and paragraph 3 "information relating to the financial or business affairs of any particular person (including the Authority holding that information)".

PART B

46/20 APPOINTMENT OF CHIEF FINANCIAL OFFICER

Following the resignation of the Authority's Chief Financial Officer the Authority were asked to delegate the appointment of his successor to the Chief Executive in consultation with the Chair and Deputy Chair of the Authority. The Authority also appointed an interim Chief Finance Officer to fill any gap between the current post holder leaving the Authority and the new appointee starting.

RESOLVED

- 1. To delegate the appointment of the Authority's Chief Financial Officer (CFO) to the Chief Executive in consultation with the Chair and Deputy Chair of the Authority.**
- 2. To approve the appointment of David Hickman as interim CFO.**

The meeting ended at 11.50 am

Campaign for National Parks	1 Member: Cllr A McCloy 2 Deputies: Mr Z Hamid-and Prof J Haddock-Fraser
East Midland Councils	1 Member: Cllr J Atkin 1 Deputy: Cllr C Furness
Europarc	Member: Cllr D Chapman
Marketing Peak District and Derbyshire Local Authority Investor Group	1 Member: Mr J Berresford 1 Deputy: Cllr J Atkin
Derbyshire Archeological Advisory Committee	1 Member: Cllr C Furness
Sheffield City Region Combined Authority	1 Member: Cllr C Furness 1 Deputy: Cllr M Chaplin
Peak District National Park Foundation	3 Members: Mr Z Hamid, Cllr A McCloy, Cllr C McLaren 1 Reserve: Miss L Slack
National Parks England	1 Member: Cllr A McCloy
National Parks Partnerships LLP – Annual Meeting	1 Member: Cllr A McCloy
Derwent Valley Community Rail Partnership	1 Member: Cllr C Furness 1 Deputy: Cllr A McCloy
Hope Valley and High Peak Community Rail Partnership	1 Member: Cllr I Huddleston 1 Deputy: Cllr V Priestley
Moors for the Future Partnership Group	1 Chair: Cllr D Chapman 1 Deputy Chair: Miss L Slack 1 Reserve Member: Cllr V Priestley
Peak District Partnership	1 Member: Cllr R P H Brady 1 Deputy: Cllr J Atkin
South West Peak Landscape Partnership Board	1 Member: Cllr D Chapman 1 Deputy: Mr K Smith
Staffordshire Destination Management Partnership	1 Member: Cllr A Gregory 1 Deputy: Cllr A Hart
Land Managers Forum	1 Chair: Cllr D Chapman 1 Deputy Chair: Cllr A McCloy 2 Members: Mr Robert Helliwell and Miss L Slack
National Park Management Plan Advisory Group	1 Member: Cllr D Chapman

Appendix 1: Appointment to Outside Bodies 2020

Peak District Local Access Forum	1 Member: Cllr I Huddleston
Peak District Local Nature Partnership	1 Member: Mr R Helliwell 1 Deputy: Cllr C Farrell
Stanage Forum Steering Group	1 Member: Mr Z Hamid

Authority Meeting 3 July 2020

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PROGRAMME OF MEETINGS 2021

Bank Holidays 2021: 1 Jan, 2 & 5 April, 3 & 31 May, 30 Aug, 27 & 28 Dec

All Meetings/Events start at 10am except where shown

	2021											
Formal Committee Meetings	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Authority		19	19		21		2 (AGM) 23		3		12	
Programme and Resources	22		5		7		16			1		3
Planning	15	12	12	16	14	11	9	6	10	8	5	10
Planning Site Visits	14	11	11	15	13	10	8	5	9	7	4	9
Advisory Groups, Workshops and Events	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Members' Forum (1.30pm)		19	19		21		2 &/or 23		3		12	
Member Workshop									17	15	19	
Essential Training <i>(Start Times to be notified)</i>						4 <i>New Member Induction</i>			24 <i>Planning Training(1)</i>	22 <i>Planning Training(2)</i>		
Other Events <i>(Start Times to be notified)</i>	22 <i>Budget Monitoring</i>		5 <i>Budget Monitoring</i>		7 <i>Budget Monitoring</i>	25 <i>Annual Tour</i>	16 <i>Budget Monitoring</i>	20 <i>Planning Tour</i>			12 <i>Budget Monitoring</i>	

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