

Peak District National Park Authority

Please read the guidance overleaf and send completed forms to Democratic and Legal Support, Aldern House, Bakewell, DE45 1AE



MEMBER DECLARATION OF INTEREST FORM

Name: _____

I wish to register the following pecuniary interest(s) in a matter which is being handled by the Authority as part of its business and where there could be a perception of conflict between my personal interest and public duties:

A My interests

Nature of interest (1)	Relating to (2)

- (1) Please state if a financial interest (i.e. you stand to gain or lose financially) or a non financial interest (i.e. you stand to gain or lose some non financial advantage or benefit)
- (2) Please state what your interest relates to (e.g. a planning application, a grant application, a contract for supplies, a tender for a contract, a legal agreement) and give enough detail so that it is clear

B Interests of my partner, a member of my family and close friends (these have to be declared to ensure there is no perception that you could use your influence or knowledge to the benefit of your family or close friends)

Name and Relationship to you (3)	Nature of interest (4)	Relating to (5)

- (3) Please state the relationship of the person to you e.g. partner, brother, sister in law, son, friend
- (4) Please state if a financial interest or a non financial interest
- (5) Please state what the interest relates to (e.g. a planning application, a grant application, a contract for supplies, a tender for a contract, an employment application, a legal agreement) and give enough detail so that it is clear

I confirm that I will not be involved in decisions relating to the matter nor in any way attempt to advise or influence the decision made by the Authority or its staff other than by use of my rights as an ordinary member of the public (and in this respect I will ensure that my behaviour and actions can be clearly seen by others as no more than a customer of the Authority)

I understand that this completed form will be copied to the relevant service for the case file if appropriate and kept in the register of Member interests by Democratic Services staff on behalf of the Monitoring Officer. I am aware that this register will be open to inspection.

I understand that the Monitoring Officer will review the register of interests each year along with other checks.

Signed:.....**Date:**.....

Office Use:

Copied by Democratic Services to:.....Date.....

Reviewed by Monitoring Officer.....Date.....

Reviewed by Head of Planning.....Date.....
(Interests in Planning matters only (including enforcement))

Guidance: It is your responsibility to decide on whether you have an interest in a matter being handled by the Authority. In making this judgement you should also think about what a reasonable member of the public might think. The following guidance is provided to help you.

The requirement for you to declare an interest is governed by legislation, the Member Code of Conduct and the Authority's Anti Fraud and Corruption Policy. The key messages from these are:

1. You are required to declare any financial interest in any business conducted by the Authority
2. You are required to declare any non financial interest in any business conducted by the Authority
3. You are required to declare both your interests and those of your partner, a member of your family and close friends (where known)
4. This includes for example interests relating to a planning application, a grant application, a contract for supplies, a tender for a contract, a legal agreement, an employment application of a relative/friend.
5. Orders and contracts, grants and planning decisions must be decided on merit and no special favour may be shown to Members, their friends, partners or relatives or businesses run by them. This also applies to current or recent former Members or their partners, close relatives or associates in awarding of contracts to businesses run by them or employing them in a senior or relevant managerial capacity
6. In declaring an interest you are expected to ensure you are not involved in determining a matter and in no way attempt to influence or advise on the issue/decision made by the Authority other than using the routes available to an ordinary member of the public.
7. This includes any decisions made on recruitment, discipline, promotion or pay adjustments for any potential or existing employee who is a relative, partner or friend
8. This form is to be used for declaring your interest in a specific matter where a decision is to be made by an Officer or Members. You Disclosable Pecuniary Interests and more general personal interests should still be entered into the Register of Member Interests using the prescribed form.

Please do not hesitate to contact Andrea McCaskie, the Monitoring Officer or Ruth Crowder, Deputy Monitoring Officer if you have any queries on whether to declare an interest or not.