

Dates have been set for the following learning and development events and attendance for all Members of the Authority is essential or desirable.

ESSENTIAL & DESIRABLE LEARNING & DEVELOPMENT

Course Event/Title	Attendance	Date	Duration	Type	Current Lead	Notes
Climate Change	Essential	17/02/2023	3 Hours	Development	Head of Information & Performance Management	Details of workshop to be confirmed as soon as possible.
Annual Members' Tour	TBC	23/06/23	TBC	Development	Democratic Services Manager	
Annual Planning Tour	Essential	Either 30/06/2023 or 11/08/2023	TBC	Development	Head of Planning	Date to be decided.
Planning Training	Essential	22/09/2023 and 20/10/2023	4 hours	Progressing Business & Development	Head of Planning	All Members must attend one of the sessions to participate in decisions relating to planning matters and gain a better understanding of the development management issues facing the Authority in its role as Planning Authority for the National Park.
Member Workshop Finance and People Management	Essential	15/09/23	3 hours	Progressing Business	Head of Finance and Head of People Management	First of three workshops regarding planning Authority finances.
Member Workshop Finance	Essential	13/10/23	3 hours	Progressing Business	Head of Finance	Second of three workshops regarding planning Authority finances.
Member Workshop Finance	Essential	10/11/23	3 hours	Progressing Business	Head of Finance	Third of three workshops regarding planning Authority finances.

The following learning and development events are designed specifically for new Authority Members and form part of the Induction process

NEW MEMBER INDUCTION						
Course Event/Title	Attendance	Date	Duration	Type	Current Lead	Notes
An Introduction to the Peak District National Park Authority (Strategy)	Essential - for new Members only	9/06/2023	2 hours	Development	Democratic Services Manager	Meeting with Chief Executive and Chair of the Authority for new Members.
Getting started as a Member – An Introduction to Democratic Services	Essential - for new Members only	June 2023	2 hours	Development	Democratic Services Manager	Introduction to Committee procedures, codes and protocols for new Members.
National Parks UK New Members Induction	Desirable – for Members appointed within the last 18 months	Usually held between September and November each year	15 hours	Development	Democratic Services Manager	The session is an annual event, hosted by different National Parks and all new Members are encouraged to attend. This year it is being held from 8 th to 10 th November 2022, organised and hosted by Northumberland NPA.

The final section lists areas for learning and development that have been identified by Authority Members as development needs. **Members are invited to look down the list and advise the Democratic and Legal Support Team of any three topics that they would be interested in participating in by Friday 16 December 2022.** The method of delivery will depend upon the number of Members who express an interest, (in this section a date is only given where a session has already been organised).

DEVELOPING SKILLS					
Course Event/Title	Attendance	Estimated Duration	Type	Current Lead	Notes
<p>A number of development skills courses are available these are:</p> <ul style="list-style-type: none"> • Assert yourself • Influencing, assertiveness and negotiation • Managing your priorities • Personal resilience • Plain English • Conference call etiquette 	Optional	Various	Development	Democratic and Legal Support Officer	<p>These are facilitated by ELMS modules (online learning system).</p> <p>Please contact the Democratic and Legal Support Team if you have a request which is not listed.</p>
Using the internet and Member Portal as a source of information	Optional	1 hour	Development	Democratic Services Manager	1-1 meetings by appointment
IT Skills	Optional	1 hour	Development	IT Manager	1-1 meetings by appointment

GOVERNANCE PERFORMANCE & SCRUTINY

Course Event/Title	Attendance	Estimated Duration	Type	Current Lead	Notes
Code of Conduct and Role of Authority	Optional	2 hours	Learning	Democratic Services Manager	Provided by in-house small group sessions or 1-1 sessions or may be considered for a larger workshop if interest is great
National Park Management Plan, Authority Plan and Business Planning	Optional	2 hours	Learning	Head of Information & Performance Management	Provided by in-house small group sessions or 1-1 sessions or may be considered for a larger workshop if interest is great
National Park Finance and Financial Planning	Optional	3 hours	Learning	Head of Finance	Provided by in-house small group sessions or 1-1 sessions or may be considered for a larger workshop if interest is great
Dealing with Complaints	Optional	1 hour	Learning	Democratic Services Manager	Provided by in-house 1-1 sessions or small group sessions

STRATEGIC & EXTERNAL LEADERSHIP

Course Event/Title	Attendance	Estimated Duration	Type	Current Lead	Notes
National Parks UK Conference	Optional	In 2022 this was held over 3 days.	Development	Democratic Services Manager	Attendance agreed in consultation with the Chair of Authority – 3 Members plus Chief Executive. This session is an annual event hosted by different National Parks and this year it was held on 27-29 September, organised and hosted by Exmoor NPA

IMPROVING KNOWLEDGE OF THE WORK OF THE NATIONAL PARK AUTHORITY

Course Event/Title	Attendance	Estimated Duration	Type	Current Lead	Notes
Land Management	Optional	2 hours	Learning	Head of Landscape	Provided by in-house 1-1 or small group sessions. May also involve the opportunity to accompany farm advisor visit.
Affordable Housing	Optional	2 hours	Learning	Head of Planning and/or Policy & Communities Team Manager	Provided by in-house 1-1 or small group sessions.
Moors for the Future	Optional	3 hours	Learning	Head of Moors for the Future Partnership	Can only be provided if sufficient Members interested i.e. not available as individual sessions. A walk across the Nature for Climate funded site at Snailden and a discussion of the challenges and opportunities of bringing large moorland estates to a resilient condition and how the Authority can best work with partners to achieve this.
Transport Issues in the National Park	Optional	2 hours	Learning	Head of Planning and/or Transport Policy Planner	Provided by in-house 1-1 or small group sessions.
Access and Rights of Way	Optional	2 hours	Learning	Access and Rights of Way Manager	Provided by in-house 1-1 or small group sessions.
The Role of Rangers	Optional	3 hours	Learning	Head of Engagement and/or Engagement Manager	Provided by in-house 1-1 or small group sessions. May involve shadowing opportunity.
Approaches to Engaging Communities	Optional	2 hours	Learning	Head of Planning	Provided by in-house 1-1 or small group sessions.
Approaches to Climate Change	Optional	3 hours	Progressing Business	Head of Information & Performance Management and/or Policy & Communities Team Manager	Provided by in-house 1-1 or small group sessions.

Course Event/Title	Attendance	Estimated Duration	Type	Current Lead	Notes
Archaeology in the National Park	Optional	3 hours	Learning	Cultural Heritage Team Manager	Provided by in-house 1-1 or small group sessions. Includes the chance to accompany an Archaeologist on a regular site monitoring visit or other site visits, and may be possible to visit a future excavation.
Historic Buildings and Conservation Areas	Optional	3 hours	Learning	Cultural Heritage Team Manager and/or Conservation Officer	Provided by in-house 1-1 or small group sessions. Includes site visit – viewing listed building(s) and/or a Conservation Area; learn about key issues including appraisals, quinquennial review, conversion, setting, design etc...
Tree Conservation	Optional	2 hours	Learning	Tree Conservation Officers	Provided by in-house 1-1 or small group sessions. Includes a site visit, and the opportunity to learn about trees in the landscape, amenity value, protected trees, veteran trees, habitats and tree heritage. Also how we manage tree safety on PDNPA properties.
Natural Environment in the National Park	Optional	3 hours	Learning	Natural Environment and Rural Economy Team Manager	Provided by in-house 1-1 or small group sessions. Includes learning about the key habitats, species and landscapes. May also involve the opportunity to accompany an Ecologist on a site visit.
Engaging Audiences	Optional	2 hours	Learning	Head of Engagement and/or Marketing and Communications Manager	Provided by in-house 1-1 or small group sessions. Includes understanding the different tools used to engage audiences; mainstream media engagement and monitoring, social media engagement and monitoring, reputation and crisis management. Understanding of key National Park touchpoints, brand, messaging and tonality to build a strong identity and drive positive awareness and engagement.

Course Event/Title	Attendance	Estimated Duration	Type	Current Lead	Notes
Management of Authority Assets	Optional	3 hours	Learning	Head of Asset Management	<p>Provided by in-house 1-1 or small group sessions. Includes an outline of the scope of the Authority's assets, current asset management arrangements and approach to developing an asset management plan. How we are managing and developing our assets to deliver against the Corporate strategy whilst balancing the conservation interest, maintenance needs and financial constraints.</p>
Fundraising and the Foundation	Optional	2 hours	Learning	Head of Engagement and/or Fundraising Development Manager	<p>Provided by in-house 1-1 or small group sessions. An opportunity to develop understanding of our fundraising strategy and the role of the Peak District Foundation to support and add value to this. To give members clarity on how they can support this area of work.</p>
PDNPA Volunteering Masterclass	Optional	2 hours	Learning	Head of People Management and/or Volunteer Manager	<p>Can only be provided if sufficient Members interested ie not available as individual sessions.</p> <p>Aim of session: To give an overview of our volunteering strategy, the volunteer journey and to demonstrate how our volunteering offer in the PDNPA can add enormous value to our work and meet the needs of new audiences. To inspire PDNPA members about the potential that this opens up to our organisation</p> <p>Further details available on request.</p>