
MINUTES

Meeting:	Programmes and Resources Committee
Date:	Friday 15 July 2022 at 10.00 am
Venue:	Aldern House
Chair:	Cllr C Greaves
Present:	Mr J W Berresford, Cllr C Farrell, Cllr A Gregory, Mr Z Hamid, Cllr Mrs G Heath, Cllr C McLaren, Miss L Slack, Cllr P Tapping, Ms Y Witter and Cllr B Woods
Apologies for absence:	Prof J Haddock-Fraser, Cllr C Furness and Cllr A McCloy

21/22 ROLL CALL OF MEMBERS PRESENT, APOLOGIES FOR ABSENCE AND MEMBERS DECLARATIONS OF INTEREST

There were no declarations of interest.

22/22 MINUTES OF PREVIOUS MEETING HELD ON 29 APRIL 2022

The minutes of the previous meeting held on the 29th April 2022 were agreed as a correct record.

23/22 URGENT BUSINESS

There was no urgent business.

24/22 PUBLIC PARTICIPATION

No members of the public had given notice to make representations to the Committee.

25/22 OCCUPATIONAL SAFETY AND HEALTH ANNUAL REPORT (2021-22)

This item was brought forward on the agenda due to Officer availability.

The report, which provided evidence that Occupational Safety and Health (OSH) performance was satisfactory and continually improving through 2021-22, was introduced by the Occupational Safety and Health Adviser.

In response to questions from Members the OSH Adviser confirmed the following:

- For the purposes of OSH reporting a “visitor” is anybody who has engaged with the Authority e.g. cycle hire customers, guided walk attendees and residents.

- “Sharps” referred to injuries sustained by any sharp object including needles. This category was included to enable bench marking with other National Parks Authorities and identifies any potential trends.
- Training targets had not been achieved largely due to changes in management structure meaning staff were not in post when the training was originally offered and took place.
- The report was before the Committee for approval so was the final version rather than a draft report.
- That currently the OSH training is carried out solely by the OSH Adviser.
- Income generated from OSH training goes into the OSH budget.
- The violent incident mentioned in the report was a threat of violence which was made over the telephone.
- In future years to add an additional column in the performance indicator table setting out the reason why targets had not been achieved.
- Remove half numbers from the tables.

The recommendations set out in the report were moved and seconded, put to the vote and carried.

RESOLVED

1. To recognise the work, summarised in the report, to deliver continuing improvements in Occupational Safety and Health management at the Peak District National Park Authority (PDNPA) through 2021-2022.
2. To endorse the proposals for priorities to be addressed for 2022-2023.

26/22 ASSET MANAGEMENT SERVICE - RURAL PROPERTY- PROPOSED DELEGATION TO THE RURAL ESTATES MANAGER OR HEAD OF ASSET MANAGEMENT TO APPLY FOR AND ACCEPT EXTERNAL FUNDING APPLICATIONS ON THE AUTHORITY'S RURAL PROPERTIES

The report which sought delegated authority for the Rural Estates Manager and the Head of Asset Management to apply and accept central Government external funding, to support the land management of the Authority's rural properties, was introduced by the Acting Interim Head of Asset Management.

It was confirmed that the grants concerned were government grants which would be used for land management rather than for major works, and that the report concerned the Authority's “in hand” land rather than any which is tenanted.

The recommendations set out in the report were moved and seconded, put to the vote and carried.

RESOLVED

1. **To support the delegation to the Rural Estates Manager or Head of Asset Management (or equivalent posts in the future) to apply and accept external funding relating to Government funded environmental schemes as listed in section 4 of the report over the next 6 years until 31 March 2028**
2. **That the above delegation will be undertaken in consultation with Head of Finance and Head of Law.**

3. **That the Authority may, subject to compliance with its procurement standing orders, enter into contracts for the delivery of the agreements.**

27/22 WORKING WITH MOORS FOR THE FUTURE STRATEGIC MANAGEMENT BOARD

The report asked for authorisation to continue, via the Moors for the Future Partnership Strategic Members Management Board ("SMB"), to both accept work delivery from partners and to pass the delivery of work for partners. It was presented by the Head of Moors for the Future Partnership that the current SMB partners were well known to us and all projects would be managed according to the MFFP Project Management toolkit and would be reported back to Committee via the annual MFFP Performance and Business Plans.

Mr Hamid left the room at 10.30 and returned at 10.33.

The recommendations set out in the report were moved and seconded, put to the vote and carried.

RESOLVED

To approve in principle working with Strategic Management Board members and support the proposed delegated function for fundraising and spending to support such work. Specifically:

1. **To support a delegation, until 31 March 2030, to the Head of Moors for the Future Partnership (in agreement with the Chief Finance Officer and Head of Law) to bid for and accept funds from Moors for the Future Strategic Management Board (SMB) members up to a maximum of £6 million (with a maximum of £2 million for any one project).**
2. **That this should include entering into associated partnership arrangements with the SMB members:**
 - a) **To accept funds and deliver a project for an SMB member, including arrangements with other SMB members to act as delivery partners; or**
 - b) **To accept funds and deliver an element of a project where an SMB member is the Lead Partner for the project and the Peak District National Park Authority ("the Authority") is a delivery partner (including where project funding is granted to that SMB member from outside of the Moors for the Future Partnership).**
3. **That the Authority may, subject to compliance with its procurement standing orders, enter into contracts for the delivery of project work arising from recommendations 1 and 2.**

28/22 NOTES OF MEETINGS OF THE MEMBER CLIMATE CHANGE STEERING GROUP HELD ON 25 MAY 2022

RESOLVED

To note the minutes of the Climate Change Member Steering Group held on the 25th May 2022.

The meeting ended at 10.38 am