

12. AMENDMENT TO PART 7 OF STANDING ORDERS – DELEGATION OF POWERS TO THE CHIEF EXECUTIVE (RC)

1. Purpose of the report

The Authority's Standing Orders are periodically reviewed to make sure they incorporate legislative changes, changes to the organisation and to reflect on their operation. This report proposes an amendment to the Delegation to the Chief Executive in Part 7 of Standing Orders identified following the recent organisational changes.

Key Issues

- **Delegation to make minor changes to Standing Orders and Authority Policies to take account of approved changes in job titles and changes to legislation, if those changes do not have significant effect on operational matters was delegated to the Head of Law in consultation with the Chair of the Authority by the Authority in October 2013.**
- **The Head of Law post was disestablished as part of the recent organisational changes approved by the Authority. Therefore, the report asks for a change to Part 7 of Standing Orders to give the delegation to the Chief Executive instead.**
- **The Chief Executive may then delegate this authority to another Officer providing any such delegation is recorded in writing. These delegations are published in Part 7B of Standing Orders.**

2. Recommendations

- 1. To amend the Scheme of Delegation to the Chief Executive set out in Part 7 of Standing Orders to authorise the Chief Executive, in consultation with the Chair and Deputy Chair of the Authority, to amend Standing Orders and Authority Policies to reflect any approved changes in job titles and changes to legislation if those changes do not have a significant effect on operational matters.**
- 2. The Standing Orders are otherwise confirmed.**

How does this contribute to our policies and legal obligations?

- 3. The Authority has a duty to keep its constitutional documents up to date and agree appropriate delegations to Committee and Officers to make sure delegations are made efficiently and at the appropriate level.**

Background Information

- 4. At its meeting on 4 October 2013 the Authority approved delegation to the Head of Law, in consultation with the Chair of the Authority, to amend Standing Orders and Authority Policies to reflect any approved changes in job titles and changes to legislation if those changes do not have a significant effect on operational matters (Minute No 52/13).**
- 5. However, the Head of Law post has now been disestablished as part of the recent organisational changes and as this delegation is specific to that post it is requested that the delegation is now given to the Chief Executive, in consultation with the Chair and Deputy Chair of the Authority, instead. This will enable the necessary changes needed**

to Standing Orders following the organisational changes to be completed.

Proposals

6. As the post of Head of Law has been disestablished it is requested that delegation to amend Standing Orders and Authority Policies, to reflect any approved changes in job titles and changes to legislation if those changes do not have a significant effect on operational matters, be given to the Chief Executive in consultation with the Chair and Deputy Chair of the Authority.

Are there any corporate implications members should be concerned about?

Financial:

7. There are no issues.

Risk Management:

8. The delegation requested will enable the Authority to continue to operate effectively and efficiently when minor changes to Standing Orders are required.

Sustainability:

9. There are no issues.

Equality, Diversity and Inclusion:

10. There are no issues.

11. Climate Change

There are no issues.

12. Background papers (not previously published)

None.

13. Appendices

None.

Report Author, Job Title and Publication Date

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